

WHY THE CHANGE?

In an effort to improve the registration process and give coaches more time to finalize their teams and submit student data and forms, coaches may preregister their school between October 1st and December 15th without having to fully submit all of their team info. This will give coaches time to collect student information and upload parental consent forms while reserving at least one spot for their school at their Regional!

No Need To Rush!

REGISTRATION TIMELINE

OCTOBER 1ST
NOON EDT

REGISTRATION OPENS AT NOON

Coaches may preregister their schools without having to identify the students who will be on their team(s). Approved schools (those with an employee coach or principal approval) will be guaranteed a spot for *Team One* at their Regional.

PREREGISTRATION
PERIOD

COACHES FINALIZE TEAMS, COLLECT TEAM INFO & UPLOAD CONSENT FORMS

Coaches will have until 12/15/21 to enter and collect student data, upload consent forms, and add co-coaches without fear of losing their *Team One* spot at their Regional.

DECEMBER 15TH
FULL REGISTRATION

DEADLINE TO SUBMIT FULL REGISTRATION INCLUDING ALL FORMS & STUDENT INFO

A coach cannot submit a team registration until all required student forms have been approved and/or uploaded by the coach. Failure to submit by 11:59 pm on December 15th may result in the team losing their spot.

DEC 16TH
TEAM APPROVALS

FIRST TEAMS WILL BE APPROVED

Regional Coordinators will begin approving *Team One* submissions on December 16th.

WHEN CAN I REGISTER A SECOND & THIRD TEAM?

If second & third teams are permitted at a given regional, coaches may upload their additional team and student information during the preregistration period.

However, the second and third teams will not be approved until after December 20th and will not be chosen on a first-come, first-served basis. Again-no need to rush!

- On December 20th or later, if space permits, second teams may be approved. If all second teams cannot be approved, Regional Coordinators will use a DOE-approved random selection process.
- On January 1st or later, if space permits, third teams may be approved using the DOE-approved random selection process.
- Schools with preregistered first teams will take precedence over 2nd & 3rd teams.